



### Absences

For excused absences, students are responsible to complete missed work, quizzes, and tests upon their return to school within the same number of days as their absence. For planned absences, missed work is due and missed quizzes and tests need to be taken the day students return to school.

### Academic Success

In order to succeed, students need to:

- Articulate intellectual curiosity with sincere questions and insightful comments
- Complete class work and homework by due date
- Focus on and listen to teacher, lessons, discussions, audiotapes, presentations, and films
- Manage their time efficiently, prioritizing academics
- Organize their school supplies, desks, backpacks, and school work
- Prepare for class discussions, quizzes, test, plays, and presentations
- Write down homework and important content from reading, lessons, discussions, and films

### Assessment/Grading Scale

Focusing on what students learn rather than on what grades they earn will foster academic confidence and love of learning. What students learn is beyond measure, but the grades they earn will be comprised of their performance on class work, homework, quizzes, tests, plays, and presentations, based on the San Francisco Archdiocesan grading scale.

A = 93-100, A- = 90-92, B+ = 87-89, B = 83-86, B- = 80-82, C+ = 77-79, C = 73-76, C- = 70-72, D+ = 67-69, D = 63-66, D- = 60-62, and I = 0-60

### Academic and Personal Integrity

I trust students will aim to make honest, positive, and respectful contributions to class. Any work with a student's name on it should be his/her best work. Any form of cheating inside or outside of class that comes to my attention will result in a 0% for failure to be honest.

### Teacher Availability/Student-Parent-Teacher Communication

Students are encouraged to self-advocate and communicate with me directly and respectfully, and parents are also welcome to email me at ewoods@stpaulsf.net. I will read emails weekdays before and after school and respond to them within twenty-four hours. I am at school Monday through Friday from 7:30 a.m. - 3:30 p.m. Positive communication and collaboration should lead to the best possible educational outcomes.

